

Title VI Policy & Procedures

Upper Arkansas Area Council of Governments

Agencies: Golden Age Center / Fremont County Transit
Wet Mountain Valley Community Services / Transit

Statement

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" (42 U.S.C Section 2000d).

The Upper Arkansas Area Council of Governments is committed to ensuring that no person is excluded from participation in or denied the benefits of transit services on the basis of race, color, or national origin, as protected by Title VI in the Federal Transit Administration (FTA) Circular 4702.1.A.

The plan was developed to guide the Upper Arkansas Area Council of Governments in its administration and management of Title VI related activities with Golden Shuttle/Fremont County Transit and Wet Mountain Valley Community Transit Services.

Title VI Information

Transit services provided in Fremont and Custer counties are Demand Response with weekday services from 8:00 a.m. to 6:00 p.m.

Title VI information is publicly displayed at the Upper Arkansas Area of Governments, 3224 A Independence Road, Canon City, Colorado and the Golden Age Center, 728 main St., Canon City Colorado and in all vehicles. Wet Mountain Valley Community Services does not have a facility/building, the program is housed in the administrator's residence; however each vehicle has a posted notice. Copies of the full policy and complaint forms are available in each agency and in each vehicle. Title VI information will be reviewed once yearly with volunteer drivers and paid employees. Title VI information will be reviewed with all new volunteers and employees. Volunteers and paid staff shall be informed of the expectations to perform duties accordingly.

Title VI Coordinator Contact information

Judy Gilkerson
Transportation Coordinator
Upper Arkansas Area Council of Governments
3224 – A Independence Road
Canon City, Colorado 81212
Ph. 719-275-1675 x 104

Public Participation

Public participation is a key component to the regional transportation process. UAACOG encourages public participation at LCC and CFR TPR meetings for all areas of transportation planning by providing a forum for plans and ideas.

Public participation principles include providing public access to the technical and policy information used in development of plans and programs. Ensure adequate notification related to public involvement to allow for public review and comment at key decision points. Provide feedback to participants in public comments provided during the planning process. Newspaper and radio publications, email distributions and mailings are outreach techniques most used in our regions.

Local Coordinating Council

The local Coordinating Council implements and/or oversees the provision of the coordinated transportation in the community and region. The local Coordinating Council consist of stakeholders with an interest in improving mobility or providing transportation services. The LCC encourages public participation at the meetings and solicits input in all areas of transportation.

Racial Breakdown of the LLC

Judith Lohnes	Caucasian
Jim Wiles	Caucasian
Judy Gilkerson	Caucasian
Cindy Jones Shoeman	Caucasian
Lisa Hyams	Caucasian
Vicky Casey	Caucasian
Debbie Bell	Caucasian
James Berg	Caucasian

UAACOG and Sub-grantees collect and analyzes racial and ethnic data. This allows analysis of the extent to which minority groups are being served. Data is collected from Demographic data and on-board surveys.

Demographics

Fremont and Custer Counties / Population by Races

Race	Population	% of the Total
Fremont County – Total Population	46,824	100
White	42,225	90
Hispanic or Latino	5,770	12
Black or African American	1,843	3
Two or More Races	881	1
American Indian	810	1
Some Other Race	761	1
Asian	282	Below 1%

Race	Population	% of the Total
Custer County – Total Population	4,255	100
White	3,914	92
Hispanic or Latino	200	4.7
Two or More Races	77	1.8
Black or African American	42	1
American Indian	22	.5

Record Keeping

The Title VI Coordinator will maintain permanent records, which include, but are not limited to, signed acknowledgements of receipt from volunteers and employees indicating training on the Title VI policy, complaints or lawsuits and related documentation, and records of correspondence to and from complaints and Title VI investigations.

How to file a Title VI Complaint

The complainant may file a signed, written complaint up to ninety (90) days from the date of the alleged discrimination. The complaint should include the following information: Complaint forms may be obtained from the drivers in any vehicle/bus. Forms are also available at the Golden Age Center, 728 Main St., Canon City, Colorado or at the Upper Arkansas Area Council of Governments, 3224 A Independence Rd., Canon City, Colorado.

Please include the following information:

- Name, mailing address, and contact information (i.e., telephone number, email address, etc).

- How, when, where and why person believes they were discriminated against. Include the location, names and contact information of any witnesses.
- Other significant information

The Title VI Complaint may be used to submit the complaint information. The complaint must be filed in writing with the Upper Arkansas Area Council of Governments at the following address:

Upper Arkansas Area Council of Governments
Attn: Judy Gilkerson
Transportation Coordinator
3224 – A Independence Road
Canon City, CO. 81212

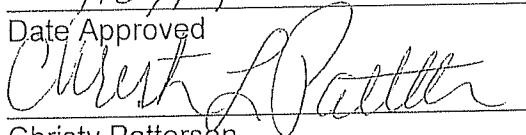
The Upper Arkansas Area Council of Governments, Golden Age center/Fremont County Transit and Wet Mountain Valley Community Services (Sub-grantees) complies with Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) which requires that no person shall on the grounds of race, color, sex, age, disability or national origin, as provided by be excluded from participation in, be denied the benefit of or be otherwise subjected to discrimination under any program or activity.

The Upper Arkansas Area Council of Governments will not tolerate discrimination in any of its programs or activities whether those programs are federally funded or not and will monitor for compliance with sub-grantees.

The Upper Arkansas Transportation Coordinator is responsible for initiating and monitoring Title VI activities, preparing required reports as required by 23 Code of Federal Regulation (CFR) 200 and 49 Code of Federal Regulation 21.

7/10/17

Date Approved

A handwritten signature in cursive script, appearing to read "Christy Patterson", written over a horizontal line.

Christy Patterson

Chairman, UAACOG Board of Directors

Title VI Narrative to be displayed in agencies and revenue vehicles

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If you feel you are being denied participation in or being denied benefits of transit services or otherwise discriminated against because of your race, color, national origin, gender, age, or disability please contact Upper Arkansas Area Council of Governments at 719-275-1675.

**Upper Arkansas Area Council of Governments
Employee Acknowledgement of Title VI Policy**

I hereby acknowledge training on the Title VI Policy. I am committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.A.

Volunteer/Employee Signature

Print Name

Date

TITLE VI COMPLAINT FORM

Title VI of the 1964 Civil Rights Act requires that "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." If you feel you have been discriminated against in transit services with Wet Mountain Valley Community Service or Golden Shuttle/Fremont County Transit, please provide the following information in order to assist us in processing your complaint and send it to:

**Upper Arkansas Area Council of Governments
ATTN: Judy Gilkerson, Transportation Coordinator
3224 – A Independence Road
Canon City, CO. 81212
Ph. 719.275.1675 X 104
Fax 719.275.2907**

Please print clearly:

Name:

Address:

City, State, Zip Code:

Telephone Number: _____ (home) _____ (cell)

Person discriminated against:

Address of person discriminated against:

City, State, Zip Code:

Please check off why you believe the discrimination occurred:

- race or color
- national origin
- income
- other